



Seneca County General Health District

Board of Health Meeting Minutes

Board of Health Meeting

April 22, 2021 at 6:00 pm

Meeting Via Zoom due to COVID-19

Present: Dr. Mark Akers, Bonnie Boroff, Edward Logsdon, Scott Lyons, Ann Sacksteder, Robert Watson, Jimmie Young

Absent:

Excused: Rebecca Shank, Philip Steyer

Guests: Ben Nutter

SCGHD Staff: Beth Schweitzer, Anne Goon, Anita Gaietto, Andrea Cook, Trisha Kahler, Laura Wallrabenstein, Lisa England, Amber Stuard

Welcome, Roll Call and Pledge of Allegiance

With quorum present, Mr. Young called the regularly scheduled board meeting to order on April 22, 2021 at 6:00 pm; he then presided over the Pledge of Allegiance.

Public Concerns/Requests – None

Public Health In-service – None

Approval of Minutes

The meeting minutes for March 25, 2021 were amended to add as guests Anne Goon and Dr. Mark Akers.

Mr. Young requested a motion to approve the minutes as amended from the March 25, 2021 meeting. Mrs. Sacksteder made a motion to approve the minutes as amended from the March 25, 2021 Board of Health Meeting. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Sub Committee Report

Mr. Robert Watson reported on the Audit Committee meeting which was held prior to the Board of Health Meeting. They discussed payroll, pay-ins, purchase orders, blanket purchase orders, grants and cash position. The payroll was not finished due to Covid-19 and will be postponed until October. There are many additional Covid-19 grants to administer. There were no cash advances to discuss since the last meeting. It has not been determined if calendar year 2020 will be a single audit or financial audit. Next meeting is scheduled for October 28th 2021 at 5:15pm.

Financial Report

The Monthly Financial Report for March 2021 shows revenue for the month of \$431,586.35 and revenue year to date of \$1,072,767.44. Expenses for the month were \$183,494.00 and year to date expenses totaled \$1,126,881.79.

Mr. Young requested approval of the Monthly Financial Report for March 2021. Mr. Watson made a motion to approve the Monthly Financial Report for March 2021. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Expenditures

Mr. Young requested approval of the previous month's expenditures. Mr. Lyons made a motion to approve the expenditures as presented. Mr. Watson seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Out of County Meetings/Travel – None

Advances/Repayments/Transfers – None

Supplements – None

Contracts

Mr. Young requested a motion to approve Contracts:

- a. Director of the Environmental Protection Agency of the State of Ohio, for water pollution control loan fund assistance, effective upon signatures, through 11/30/2022; not to exceed \$150,000.00 (payee)
- b. Mercy Tiffin Emergency Care Center for participation in Integrated Naloxone Access and Infrastructure Grant, effective upon signatures –08/31/2021, no money

Mrs. Sacksteder made a motion to approve the Contracts. Mrs. Boroff seconded the motion. The motion carried upon roll call Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Resolutions

Mr. Young requested a motion to approve Resolutions:

- a. 2021.05 – Resolution Expressing Appreciation to Beth Schweitzer

Mrs. Sacksteder made a motion to approve the Resolutions. Mr. Logsdon seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Members of the board expressed their appreciation to Beth Schweitzer for her service to the Seneca County General Health District and her 29 years in public health.

Division Reports

WIC

Mr. Young turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

Service: We have started assigning \$35 per qualified participant for fruit and vegetable purchases through July.

Women and children are also now able to substitute cheese for a portion of the milk option if desired. Cheese has previously only been assigned to breastfeeding women.

Quality: The Management Evaluation has been completed and there were no corrective actions to address.

State WIC is hosting telehealth trainings for all WIC health professionals during the summer months to improve professional abilities during virtual assessments.

Fiscal: In March 2021, \$47,415.33 of WIC transactions was paid to Seneca County Authorized Retailers.

Mr. Logsdon stated that he has some information that may help WIC with the telehealth trainings. He will send that information to Trish.

Nursing

Mr. Young turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet:

People:

- We continue to seek applications to hire two full time nurses.

Quality:

- Always striving to provide exceptional service.

Service:

COVID19

- As of 4/21/2021 we have had a total of 5,285 positive COVID cases, 2,356 males, 2,929 females, 7 hospitalized, average age is 46, 85 active cases and 138 deaths.
- As of 4/21/2021 we have provide 58 COVID vaccination clinics, 3,043 first doses, 2,404 second doses and 786 Janssen for a total of 6,233 COVID vaccinations given.
- We had 962 positive cases of COVID in January, 238 in February and 277 in March.
- Staff members contact traced 357 people in January, 223 people in February and 159 in March.
- We are scheduling COVID clinics every Wednesday from 8-5:45 by appointment and walk in. Ms. Cook said they are working with the schools on providing the Pfizer Vaccine for the Students.
- We have worked with ODH and Impact Health to facilitate Mobile Clinics in Fostoria April 9th, 10th, 16th and 17th. 18th and Attica Fairgrounds April 22nd, 23rd and 24th. The last 4 clinics were cancelled as a result of low or no appointments. Email was sent to those people whose appointments were cancelled to let them know that every Wednesday there will be a COVID clinic at the Health Department.

Mrs. Sacksteder what is the percent of people who are vaccinated in Seneca County. Ms. Goon stated that about 24 to 25 percent that are is fully vaccinated.

Mr. Logsdon said noticed a decrease in the number of people getting vaccinated in Seneca County.

Mrs. Schweitzer stated that the number of people being vaccinated has been decreasing across the state.

Mrs. Sacksteder asked if the Health Department has plenty of doses of the COVID vaccine available.

Ms. Cook said we have 814 doses of Johnson & Johnson, 1200 to 1300 Moderna, and no Pfizer currently.

Environmental Health

Mr. Young turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS.

Mrs. Wallrabenstein reviewed her report included in board member's packet:

Mrs. Wallrabenstein presented for condemnation, property located at:

1. 115 Michael St. Bettsville, OH 44815

Owned by: Virgil L Ward Jr. (LE) & Michael Ward, etal (same address)

Mr. Young requested a motion to approve the condemnation of the property located at 115 Michael St. Bettsville, OH 44815, Owned by Virgil L Ward Jr.(LE) & Michael Ward, etal (same address). Mrs. Boroff made a motion to approve the condemnation of the properties located at 115 Michael St. Bettsville, OH 44815, Owned by Virgil L Ward Jr.(LE) & Michael Ward, etal (same address) Mr. Logsdon seconded the motion. The motion carried upon roll call vote. Dr. Akers – abstain. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes. Mr. Young – Yes.

General Update:

Financial: In the past we have done all of the required NPDES sampling in the county (because nobody else offered it). This year Bojhun Lab is offering sampling so that will reduce our income from this program and also will reduce the time commitment from Matt to do 86 samples in the summer.

We will no longer be contracting to do out of county mobile home park inspections as we have for several years. The Department of Commerce has decided that local health departments will not do out of county inspections any more. This will be a loss of revenue.

Quality: I am still way behind on work with our quality improvement plan. . .

Growth: Hoping to have a new sanitarian hired by the next board meeting.

People: Amber Terry has been learning the O&M clerk job and is a welcome addition to our staff. I have continued to do a lot of work with O&M as far as following up with late reports and late payments. Matt & I have been meeting with Tiffin City officials regarding annexation issues and septic/sewer systems.

Nicki has been working on many plan reviews for food services – So far in 2021 there have been 8 plan reviews and 5 new mobiles – we anticipate several more plan reviews in the near future.

In addition to landfill duties, Austin has been doing our contractual mobile home park inspections that Amanda used to do.

Landfill update

- New General Manager; Crystal Young
- New Company Name; WIN Waste Innovations
- Phase 13 is in progress, Select Waste Layer placement has been completed
- Work on new cell has begun
- Construction on haul road in progress
- Wetland Restoration

Stationary Monitors – 12 readings over 15 ppb
SCGHD Monitoring – No readings over 15 ppb
SCGHD inspections – No violations cited
OEPA violations – No known violations
License conditions – Conditions are being followed

Stationary Meter Exceedance Breakdown

Of the 4 of the 12 total exceedances are possible anomalous readings

On 3/5/2021 a stationary meter located on TR108 recorded 8 exceedances ranging from 15.16 ppb-20.14 ppb from the hours of 0:00-2:30 am. The wind was from the northwest making Sunny Farms Landfill a possible source.

On 3/9/2021 a stationary meter located on US 224 recorded an exceedance of 130.23 ppb at 21:30 pm. The wind was out of the south making Sunny Farms Landfill an unlikely source.

On 3/26/2021 a stationary meter located on US 224 recorded 3 exceedances. At 6:40 am a reading of 160.27 ppb with the wind coming out of the North West was recorded making Sunny Farms Landfill a possible source. Then at 16:50 pm and 17:00 pm an exceedance of 110.18 ppb with the wind out of the South West and West respectively. The location of this meter and wind direction makes Sunny Farms Land Fill an unlikely source.

Unlikely source does not mean impossible, exceedances are looked at in conjunction with wind direction and H2S concentrations surrounding the exceedances in question

Health Commissioner

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH.

Service:

- Four All AOHC Member Calls
- Two NW District Calls
- Two AOHC Board meetings with ODH Leadership
- Four calls for all health commissioners with Governor DeWine
- Four ODH Calls for health departments only
- Two Seneca County Emergency Partners meetings
- Two Response team meetings
- One Elected Official Department Heads calls
- Calls with WBVI radio
- 3 calls with school Superintendents
- Two Homeless shelter calls
- Four Vaccine calls

People:

All staff meeting to introduce Anne to employees

Meet with Anne regularly to orient (although she needs very little orienting) and starting to meet with each division director and Anne to discuss division activities, goals, needs.

Growth:

Two Mass vaccination clinics in Fostoria and looking for other sites in the county to hold additional clinics.

Investigating going into businesses to do COVID vaccine as well as into the schools.

Quality:

Dealing with Johnson & Johnson vaccine halt.

Financial:

CO21 Grant Report

Employee Related Actions

Unfinished Business

Mrs. Schweitzer stated due to the decrease in contact tracing duties the temporary increase in pay will end May 7, 2021 for Lisa England, Heather Panuto and Caroline Quinter in line with the motion made at the January 28, 2021 board meeting.

New Business

Mrs. Schweitzer presented the price for the new vaccine Men Q (Menquadfi) for approval effective 04/27/2021.

Private Pay

Men Q (Menquadfi) - \$112.00

Insurance

Men Q (Menquadfi) - \$179.26

Mr. Young request a motion to approve the Men Q (Menquadfi) vaccine price effective 04/27/2021. Mrs. Sacksteder made a motion to approve the Men Q (Menquadfi) vaccine price effective as of 04/27/2021. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Ms. Anne Goon presented the final progress report on the 2016-2020 Strategic Plan which was completed on 4/20/2021. Ms. Goon reviewed the strategic plan and discussed items that can be improved and updated for the next strategic plan. See attached exhibit A for final progress report.

Adjournment

Mrs. Sacksteder made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 6:55 p.m.