



Seneca County General Health District

Board of Health Meeting Minutes

Board of Health Meeting

December 20, 2018 at 6:00 pm

Seneca County Services Building, Conference Room A

Present: Bonnie Boroff, Katie Lang, Scott Lyons, Ann Sacksteder, Rebecca Shank, Philip Steyer, Robert Watson, Jimmie Young

Absent/

Excused:

Guests: Sign in sheets attached to minutes

SCGHD Staff: Beth Schweitzer, Andrea Cook, Anita Gaietto, Trisha Kahler, Laura Wallrabenstein, Lisa England, Matt Beckman - present

Welcome, Roll Call and Pledge of Allegiance

With quorum present, Mr. Young called the regularly scheduled board meeting to order on December 20, 2018 at 6:00 pm; he then presided over the Pledge of Allegiance.

Public Concerns/Requests –

Jimmy Young opened up the public concern portion of the meeting by asking if there were spokespeople for the group he would like them to ask questions. He also asked that the question asker provide name and address.

A citizen said that three years ago the odor issues were a problem but then have again become worse and they have called the odor complaint hot line numerous times.

Citizen commented that a landfill shouldn't smell beyond its borders but the problem has been getting worse since they expanded. Nate Heiser requested that representatives from Sunny Farms explain why there are odors.

Landfill was asked how they can block the roads with their trucks for such long periods of time and how they can legally do that. CSX claimed they did not block the roads. The concern about their being accidents was voiced.

Citizen claimed smell increases at night and landfill asked to explain why smell has increased.

Jimmy Young asked that the groups let the landfill representatives answer the questions however they were not able to do so at this time. Doug Lear mentioned complaints about eyes burning and asked what health concerns are. Smells permeate buildings someone said.

People from as far away as Findlay and Arcadia are smelling odors.

Wells are of concern, is the ground water being impacted? Are the aquifers being polluted, who is testing and what is it being tested for. Concerns over health issues were also voiced.

Question: where is the expansion going and what is the exit plan, where will we be in 10 years?

Matt Neeley spoke for the landfill: New management has just started in February 2018 and is wanting to make improvements. He stated that the aquifers are monitored along with ground wells by an independent company. Drinking water tested from 42 different wells and nothing harmful has ever been detected. Run off water is also tested.

Matt Neeley explained that leaking into ground water doesn't happen for several reasons, - the clay soil, also a geo membrane system that prevents leaking and hasn't shown deterioration since start of testing in the 1980s.

The health department tests 9 wells within a two mile radius of the landfill on a quarterly basis and nothing harmful has ever been found through testing at Heidelberg University lab. Laura Wallrabenstein announced that the health department will test anyone's well who lives in a 2 mile radius of the landfill and it will be done free of charge.

Someone expressed concerns that they have seen more rats and raccoons in the area since the landfill has been there, and people say they have seen raccoons dumped out of rail cars.

Concerns about air quality and about the quality of life for citizens in the area. Someone questioned why other landfills do not smell. Crowd erupted with multiple questions all at once. Jimmy Young at this point made the statement that this format was not conducive to handling questions and getting answers. After conferring with Mayor Keckler he suggested we hold another meeting at a venue which would be conducive to a dialog in the city of Fostoria.

The crowd was assured that it would be held at a time the EPA could be present. Beth asked them to make sure to sign in so we can let the EPA know how many people have a concern about this. The crowd was given EPA's phone number to make contact as well as the Health Department's website.

Questions continued to be asked:

- Explain what is causing the odors right now
- How many states are we getting trash from (4)
- How did the county let the landfill get this big?
- How much does the license cost? Tim Wasserman from solid waste district had sheet with fees listed and offered to provide it to those wanting it.
- How big are you getting? (the landfill) how many more acres? and where are you expanding?

Mayor Keckler explained that he had talked with EPA and asked them to choose a date that they would be able to attend the meeting.

Jimmy again reiterated that the meeting will be publicized and the pertinent players will be in attendance to answer questions from the community the board meeting then continued.

Mr. Young and Ms. Lang left the meeting at 7:00 p.m.

Mrs. Sacksteder then presided over the meeting.

Public Health In-service – None

Approval of Minutes

Mrs. Sacksteder requested a motion to approve the minutes from the previous month's meeting. Mrs. Shank made a motion to approve the minutes from the November Board of Health Meeting. Mr. Watson seconded the motion. The motion carried unanimously.

Sub Committee Reports – None

Expenditures

Mrs. Sacksteder requested approval of the previous month's expenditures. Mrs. Shank made a motion to approve the expenditures as presented. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

Out of County Meetings/Travel

Mrs. Sacksteder requested a motion to approve Out of County Meetings and Travel requests provided in board packets. Mr. Watson made a motion to approve the Out of County Meetings and Travel. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

Advances/Repayments/Transfers

Mrs. Sacksteder requested a motion to approve the Advance, Repayment, Fund Transfer and Appropriation Transfer List provided in board packets. Mr. Lyons made a motion to approve the Advance, Repayment, Fund Transfer and Appropriation Transfer List. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

Supplements

Mrs. Sacksteder requested a motion to approve Supplements:

a. Fund 7082 WIC Grant	\$ (92,849.20)
b. Fund 7083 Homemaker	\$ (22,833.28)
c. Fund 7085 PREP program	\$ 150.72
d. Fund 7144 Moms Quit for Two Grant	\$ (11,499.61)
e. Fund 7153 Breast Health Education	\$ 45.11
f. Fund 7164 Home Sewage Treatment Sys	\$ (53,100.00)
g. Fund 7190 Termination Benefits	\$ (6,619.70)

Mrs. Boroff made a motion to approve the Supplements. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

Contracts

Mrs. Sacksteder requested a motion to approve Contracts:

- a. Ohio District 5 Area Agency on Aging, Inc., Health Assessment services, 1/1/19-12/31/19; not to exceed \$4,676.00 (payee)
- b. Allen Excavating, Inc, for home sewage treatment systems tap-in (Fish property), 12/07/2018 – 12/31/2018; not to exceed \$6,500.00 (payer)
- c. Allen Excavating, Inc, for home sewage treatment systems tap-in (Stine property), 12/07/2018 – 12/31/2018; not to exceed \$14,000.00 (payer)
- d. National Center for Water Quality Research of Heidelberg University., water quality sampling services, 1/1/19-12/31/19; not to exceed \$5,000.00 (payer)
- e. Theis Septic Cleaning, L.L.C., septic tank pumping services, 1/1/19-12/31/19; not to exceed \$2,000.00 (payer)
- f. A & D Excavating, L.L.C., soil based and ATU/NPDES inspection services, 1/1/19-12/31/19; not to exceed \$1,750.00 (payer)

Mr. Lyons made a motion to approve the Contracts. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

Resolutions

Mrs. Sacksteder requested a motion to approve Resolutions:

- a. 2018.20 Health Insurance Rates
- b. 2018.21 Advance Payment Request

Mrs. Shank made a motion to approve the Resolution. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

Division Reports

WIC

Mrs. Sacksteder turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

People: Alyssa Davidson completed State WIC New Health Professional training requirements.

Service: State announced they anticipate an Ohio WIC shopper's application to be available in February for smart phone users. This application will allow participants to check if products are authorized WIC purchases as well as card balances. Currently, participants must carry the paper list of authorized WIC foods and maintain last receipts from the store for updated balances.

Growth: There was a 4.5% increase in the redemption rate of Farmers' Market Nutrition Coupons this year. There were 375 coupons redeemed, worth \$1,857.00. This was 59.34% of those issued. In 2017, 54.78% of those issued were redeemed.

Quality: At the State Directors' Meeting, there was a presentation regarding decreased caseloads, which I have previously commented on. However, they reviewed statistics that took into account decreased birthrates, decreased rates of children in poverty, and decreased migrant workers and showed we are still serving the same percentage of those eligible as in past years with higher caseloads.

Fiscal: The special conditions budget revision has been accepted. At the Directors' meeting in Columbus, State announced they are still anticipating a funding level reduction, but are unsure how this will affect local programs.

Nursing

Mrs. Sacksteder turned the floor over to Director of Nursing, Andrea Cook, BSN, RN.

Ms. Cook reviewed the Nursing report included in board member's packet:

People: The Nursing Division staff has completed their Self Performance Evaluation. I will be meeting with each individually to complete the process prior to the end of the year.

Financial: MAC time study completed November 5th to November 11, 2018.

Quality: Always striving to provide good, quality care and service.

Service: Health Departments across the state are providing Hepatitis A or Twinrix(Hepatitis A and B) in jails, homeless shelters and other places thought to be frequented by the at-risk population. This outreach is an attempt to curb the spread of Hepatitis A. We have provided a public health outreach to CROSSWAEH December 17, 2018 and gave 17 Twinrix and 3 Hepatitis A vaccines, 16 incarcerated individuals and 3 staff members. I have reached out to Sherriff Eckelberry in hopes of vaccinating staff and prisoners at the Seneca County Jail.

We have been contacted by a Development Manager from Wallick Communities. They own and manage over 13,000 units in 200 developments across 8 states in the Midwest, including Eco Village Apartments AKA Fostoria Townhouses. They will be submitting an application in February for a very competitive program (1/3 will be awarded credits) to the Ohio Housing Finance Agency (OHFC) for Low-Income Housing Tax Credits (LIHTC). In this proposal they need to address Infant Mortality Prevention Programming. Wallick would like to partner with SCGHD in order to bring already-existing Infant Mortality Prevention Programming on-site for the benefit of the residents and the broader community. Wallick would, in turn, contribute \$50,000 to SCGHD to offset this operation and programmatic cost. For the February application they will need:

- 1 A fully executed Memorandum of Understanding (draft attached for review/comment/redline)
- 2 A list or narrative of proposed Infant Mortality Prevention programming to be offered on-site (as Exhibit to MOU)

Hepatitis A Outbreak Summary (December 12, 2018):

- Number of cases: 1200
- Illness onset range: 01/05/2018 – 12/12/2018
- Age range: 3-81 years
- Gender: 60% male
- Percent hospitalized: 63%
- Number of deaths: 2
- Number of counties with cases: 62 (70%)

Additional information can be found on the Ohio Department of Health website
<https://www.odh.ohio.gov>

Growth: I attended the Public Health Nursing Conference December 13 and 14, 2018. The conference was very educational and inspiring. Succession Planning in Public Health was discussed and part of that workshop shared information on developing a knowledge binder. The knowledge binder would contain information that will decrease costs, increase continuity and compliance.

Environmental Health

Mrs. Sacksteder turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member's packet:

Mrs. Wallrabenstein presented for condemnation, property located at:

- a. 1273 N TR 47 Fostoria, OH 44830
Owned by Scott A. Maier (same address per auditor) 215 N. Poplar Fostoria

Mrs. Sacksteder requested a motion to condemn the property located at 1273 N TR 47 Fostoria, OH 44830 Mr. Steyer made a motion to grant condemnation of the properties as presented. Mr. Watson seconded the motion. Motion Carried.

Mrs. Wallrabenstein presented for Declaration of Public Health Nuisance

a. 133 E. Tiffin St., Fostoria, OH 44830

Mrs. Sacksteder requested a motion for declaration of Public Health Nuisance for the property located at 133 E. Tiffin St., Fostoria, OH 44830 Mr. Steyer made a motion to declare Public Health Nuisance for the property as presented. Mr. Lyons seconded the motion. Motion Carried.

General Update:

LANDFILL INFO: The landfill pays a yearly \$100 application fee for their license that we keep. Then they pay \$59,900 to us of which we send \$57,500 to the EPA. So the license costs a total of \$60,000 annually and we keep \$2,500 of that. This amount certainly funds our minimum required number of landfill inspections (4) although we do more inspections than required and take the time to do Jerome meter readings as well.

The money generated from the C&DD fees is totally separate from the license fees and if the landfill didn't take C&DD we wouldn't receive that money. We also would not receive the C&DD fees if we did not willingly take this program from the EPA. Yearly calibration of the Jerome meter costs us in excess of \$1500 including shipping costs. We have also been able to contribute to the demolition of several public and private structures using C&DD monies (The Footlighters in Fostoria, the Attica Eagles, 26 Prospect St, and soon 375 N. Sandusky St. in Tiffin). There have been numerous private residential demolitions in the past also funded at least in part by C&DD money. Anita can better detail how she is able to use C&DD money (and you can see it in her monthly reports) to pay for things at the health district.

I did ask the EPA to send a representative to the Dec. 20 board of health meeting, but they will not be attending. I did have a long conference call with them and am still expecting an e-mail that I can share with you at the meeting. I had hoped to have that e-mail in time to include with this report, but I do not! I think the most important thing to keep in mind is that if the board would chose to deny the landfill license, it is important that you include the Seneca Co. Prosecutor in your decision. The EPA voiced concern that denying the license without "valid legal reasons" *could* open the board up to legal ramifications taken by the landfill. The EPA felt that you would be "denying arbitrarily" the license when in fact the EPA had found the landfill to be in "substantial compliance" with current laws and regulations.

I stressed to the EPA the near *constant* odor concerns of our citizens and the fact that the board of health wanted to somehow support these citizens and their valid concerns. The EPA voiced their understanding of this situation and of course indicated that they had "great hope" in the ability of the new owners to take positive steps in odor control!

People and Growth: We are beginning the process of switching the HSTS grant management from WSOS (now GLCAP – Great Lakes Community Action Partnership) to our own Regional Planning office.

Financial: See above! I will be doing an extensive cost analysis for our sewage and operation/maintenance programs in anticipation of the audit coming up. There will likely be some "fee adjustments" along the way.

Service: The training session sponsored by the Sandusky River Watershed Coalition (that I am a part of) went very well. It was held Dec. 6th at Heidelberg. We helped many non-community public water systems complete their Asset Management plans.

Quality: ODH has scheduled our first ever HSTS audit and paired it with a PWS audit – 4 long days – April 30 – May 3, 2019! We are already trying to make adjustments based on survey results reported by other counties!!

Health Commissioner

Mrs. Sacksteder turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES. Mrs. Schweitzer reviewed her report included in board member's packet:

Service:

Northwest District Health Commissioner Meeting
Homeless Shelter meeting

People:

Winter customer satisfaction survey distributed.
Employee satisfaction survey distributed

Growth:

Discussion about providing nursing services to Eco Village in Fostoria
WTTTF radio – Community Health Assessment and Depression at holidays.
Discussion regarding Life Stories data analysis and social media presentation

Fiscal:

Possible funding through Eco Village Project

Quality:

Downloading of policies through policy STAT
PEP Risk Assessment
After hours emergency preparedness call down drill

Medical Leave December 4th – 14th

Employee Related Actions - None

Unfinished Business – Landfill license

Mr. Lyons moved to table the issue of the Landfill License. Mrs. Boroff seconded the motion. Motion passed.

Mr. Young returned to the meeting at 8:00 p.m.

New Business –

a. 2019 Budget

Mrs. Schweitzer said in the planning of the 2019 Budget, she and Mrs. Gaietto took into consideration potential raises, accreditation costs and the revised advance and repayment process instituted by the County Auditor's Office. Mrs. Gaietto reminded the Board about the change in the advance and repayment process which was presented at the October Board of Health meeting. From the Seneca County Auditor in an email dated 10/25/2018 – "Upon review of the recording of Advances we have learned that they are to be handled similar to transfers. An advance properly reported is an expense and revenue. In past we have classified as a positive and negative revenue. We will now be processing as an expense and revenue. We will need estimated revenues for the fund receiving the advance funds and appropriations to expense line for the fund giving the advance or paying it back. We apologize for any inconvenience this may cause but feel it is a best practice measure that needs to be done. All corrections to the existing advances will be corrected by this office after appropriations have been put into place."

Mrs. Gaietto requested that the minutes reflect the change and to make the Board aware that all advances and paybacks done in 2018 will be reversed back to beginning of year status. Mr. Young suggested a vote to approve the change in the advance and repayment process as requested by the County Auditor and the reversals.

Mrs. Sacksteder requested a motion. Mr. Young made the motion to approve the County Auditor's change to the advances and repayments, processing advances and repayments as expense and revenue instead of positive and negative revenue and granting authority to the County Auditor to reverse 2018 advances and repayments back to the beginning of the year and correcting the existing advances. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mrs. Sacksteder requested a motion to approve the 2019 Board of Health Budget as presented. Mr. Lyons made the motion to approve the budget as presented. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

b. Election of 2019 Board Officers

Motion to elect Mr. Young to the position of Board President made by Mr. Lyons. Mr. Watson seconded the motion. All were in favor.

Motion to elect Mrs. Sacksteder to the position of Board Vice President made by Mr. Young. Mr. Steyer seconded the motion. All were in favor.

Signatures were requested for paperwork and documents signed by the board.

Adjournment

Mrs. Shank made a motion to adjourn the meeting. Meeting adjourned at 8:20 p.m.