



Seneca County General Health District

Board of Health Meeting Minutes

Board of Health Meeting

May 23, 2019 at 6:00 pm

Seneca County Services Building, Conference Room A

Present: Bonnie Boroff, Ann Sacksteder, Rebecca Shank, Philip Steyer, Robert Watson, Jimmie Young

Absent/

Excused: Scott Lyons

Guests: Ben Nutter, John Lamanna, Logan Wolph

SCGHD Staff: Beth Schweitzer, Andrea Cook, Anita Gaietto, Trisha Kahler, Laura Wallrabenstein, Lisa England

Welcome, Roll Call and Pledge of Allegiance

With quorum present, Mr. Young called the regularly scheduled board meeting to order on May 23, 2019 at 6:00 pm; he then presided over the Pledge of Allegiance.

Public Concerns/Requests

Ben Nutter, Director of Community Relations Sunny Farms Landfill, spoke about updates on the landfill from the last several months. Mr. Nutter reported that this was the fourth week that the landfill has not emitting odors.

Next to speak was John Lamanna, CEO Sunny Farms Landfill. Mr. Lamanna said that Sunny Farms put in place a new management team. The odor was a new development that came up for Sunny Farms in August / September. They put in place new enhancements to take care of the odor, 21 new gas wells were put in place, a new hydrogen sulfide system that was put in to handle odor. The new system was installed in January/February. Sunny Farms put in a hydrogen sulfide monitoring system at the landfill. They also sealed a large area of the Landfill with an odor blanket. Mr. Lamanna and other Sunny Farms representatives went door to door to speak to residents within range. Mr. Lamanna thought they spoke to about 80 plus residents.

Mr. Steyer questioned what they consider within range of the Landfill?

Mr. Lamanna responded with in several miles of the Landfill. Mr. Lamanna wants to make sure they have good communication with people who live near the landfill.

Mr. Young asked Mr. Steyer how far he lives from the Landfill. Mr. Steyer responded about a mile and a quarter south of the landfill. Mr. Young stated that Mr. Steyer lives within that range.

Mr. Nutter responded that they focused on the area that would be with in the predominate prevailing winds.

Mr. Lamanna stated that Sunny Farms is continuing to make improvements and that there has been a change in ownership to Macquarie Infrastructure.

Public Health In-service

Mrs. Schweitzer presented a Public Health In-service: SCGHD Strategic Plan was reviewed and the board was updated on the current status of strategies and action steps. The plan and its progress was discussed. Copy attached to minutes.

Approval of Minutes

Mr. Young requested a motion to approve the minutes from the April 25, 2019 meeting. Mrs. Sacksteder made a motion to approve the minutes from the April 25, 2019 Board of Health Meeting. Mrs. Shank seconded the motion. The motion carried unanimously.

Sub Committee Report

Expenditures

Mr. Young requested approval of the previous month's expenditures. Mr. Steyer made a motion to approve the expenditures as presented. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Out of County Meetings/Travel

Mr. Young requested a motion to approve Out of County Meetings and Travel requests provided in board packets. Mrs. Sacksteder made a motion to approve the Out of County Meetings and Travel. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Advances/Repayments/Transfers

Mr. Young requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mrs. Boroff made a motion to approve the Advances, Transfer List and Appropriations Transfer. Mrs. Shank seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Supplements

None

Contracts

Mr. Young requested a motion to approve contracts:

- a. **Modification:** Peter Precario, referee, examiner, or hearing officer services, Start date changed from 03/01/2019 to new start date of 04/10/2019, not to exceed \$15,000 (payer)
- b. Allen Excavating Inc., for property demolition, Solid Waste disposal, C&DD disposal services for 375 N. Sandusky St. property 05/23/2019-09/01/2019, not to exceed \$18,500.00 (payer)
- c. **Addendum** Medical Mutual of Ohio and its Affiliates, for insurance provider services, Medicare Advantage Addendum, 05/16/2019 - no end date (payee)

Mrs. Sacksteder made a motion to approve the contracts. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Resolutions

Mr. Young requested a motion to approve Resolution:

- a. 2019.03 – Hiring Full-Time - Sanitarian in Training – Hunter Blessing, effective 6/3/2019

Mr. Watson made a motion to approve the Resolution. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Division Reports

WIC

Mr. Young turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

People: The State WIC Directors meeting was held in Columbus on May 2nd.

Service: All local Farmers' who wish to participate in the Farmers' Market Program must complete applications this year. The State Office has made it aware that the Farmers' Market Program is not included in the Federal Budget for next year. Currently the National WIC Association is lobbying on behalf of the program.

Quality: The WIC Management Evaluation dates have been set for September 23-25. This evaluation will review all aspects of WIC program operation.

Fiscal: We have received notice to begin the process of purchasing new computers.

Please note: There is no caseload information for April. The State reporting system is inaccurate for April. State WIC is currently working on a resolution to correct the numbers.

Nursing

Mr. Young turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet:

People: No issues

Financial:

- We were awarded funding for the Get Vaccinated Ohio, Public Health Initiative by the Ohio Department of Health.
- Mom's Quit for Two Notice of Awards is to be posted by June 1st, 2019.
- Hepatitis A Outbreak Response- Funding Opportunity application received and we will apply for financial assistance with our education and vaccination outreach efforts.

Quality:

- Always striving to provide good, quality care and service.
- Numerous nursing staff members have been assigned to Continuous Quality Improvement groups (HIPAA, Clinic remodeling and Health Department Newsletter). Additional web-based training is required for the staff assigned to a group.

Service:

- Active TB case in Seneca County, requiring many hours of TB nurses time (paperwork, coordination with Physicians, Hospital and preparing for discharge to home, interviewing and testing close contacts, education and direct observation therapy for medication administration.
- Coordinating an effort to provide vaccines at Seneca East during a School Physical Event open to several High Schools May 29, 2019. No appointments to date.
- All staff are involved in the accreditation process and Policy Stat and are working on assigned projects/policies.
- We continue to provide a Hepatitis A vaccine and education as a public health outreach to CROSSWAEH and Rigel for staff members and clients. Statewide outbreak of Hepatitis A continues to grow.
- A question and answer session face book video was done with Beth Schweitzer and Brandi Spridgeon. The purpose of this video is to educate the community we serve about the job duties and requirements of the Health Commissioner.
- Health Fair in Fostoria May 15th focused on educating the senior population about the senior clinics and how to become a client, hemoglobin testing and Shingrix vaccine education. Thirty-nine health screenings were completed.
- Shingrix vaccine continues to be difficult to get but we have educated and provided 60 people with the vaccination since October
- Hepatitis A educational fact sheet for healthcare providers was developed and emailed to Ken Majors, EMS Director encouraging first responders to be vaccinated.
- Bike Helmet Safety distribution and hand washing education will occur in collaboration with Safety Town in Fostoria.

Measles Cases and Outbreaks 2019:

Ohio does not currently have any measles cases, but ODH is urging health care providers to be vigilant about measles:

- Ensure all patients are educated and up to date on MMR vaccine.
- One dose of MMR vaccine is approximately 93% effective at preventing measles; two doses are approximately 97% effective.

- o Individuals born prior to 1957 are considered to have presumptive evidence immunity.

A clinical case of measles illness is characterized by **all** the following:

- Generalized maculopapular rash lasting ≥ 3 days; **AND**
 - Temperature of $\geq 101^\circ\text{F}$ (38.3°C); **AND**
 - Cough, coryza, or conjunctivitis

Growth: Andrea Cook BSN RN, attended the Annual OPHA Public Health Combined Conference May 14th and 15th, 2019. It was a wonderful educational opportunity and I am thankful for having been able to attend.

Environmental Health

Mr. Young turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member’s packet: and presented for condemnation, property located at:

- a. **CONDEMNATION: 310 S. Poplar St. Fostoria, OH 44830**
Owned by: Gary Ray Reinhart 17589 State Rt. 698 Jenera, OH 45841
 Referred by Fostoria zoning. House is vacant and not secure.

Mr. Young requested a motion to condemn the property located at 310 S. Poplar St. Fostoria, OH 44830, Owned by: Gary Ray Reinhart 17589 State Rt. 698 Jenera, OH 45841. Mrs. Sacksteder made a motion to grant condemnation of the property as presented. Mr. Steyer seconded the motion. Motion Carried.

General Update:

People and Growth: We have found a “Sunny Farms” inspector - Hunter Blessing. He will begin on June 3. Once he has been properly trained this will be a tremendous help to Matt and all of the rest of us! Sewage season is starting off with lots of grant applicants so Matt will be especially busy.

Financial: I finally completed a thorough cost analysis of the septic program. The program, without considering the operation and maintenance (O&M) portion, is operating very close to costs so I don’t feel the need to change any fees (soil review, installation permits, service provider, hauler, installer registration fees etc.). However, as I anticipated, the operation and maintenance part of the program is losing quite a bit of money. The simple reason is that we have devoted a full time employee to this as well as a significant portion of time for Matt, Heather, and me to work in this program. I am very happy with the way things are going and think we finally have a pretty good system of tracking and follow through, but it is very labor intensive! I would like to increase the fee for an O&M permit from \$125 / 5 years to \$175/ 5 years – an increase of \$10 per year. This won’t cover the shortfall, but it will be a step in the right direction. We also have 300-400 O&M permits that we are tracking that don’t pay anything – we need to “roll” these in and get payment to cover our expenses – these were issued before we charged for O&M permits (before Jan. 1, 2015)

We had private water system (well audit) on May 2-3 from ODH. I think we did fine, but it was another opportunity to do a quick cost analysis and determine that we should probably raise some of our fees in this area as well. We set the fees effective Jan. 1, 2012 and have had no increase to the local fees since then (had one \$10 emergency fee increase to cover the increased costs of lab analysis in 2013).

I am proposing the following:

Single family private water system (not a pond)	\$212 now	\$262 proposed	+\$50
Pond as single family PWS	\$260 now	\$360 proposed	+\$100
Non-single family water system	\$262 now	\$287 proposed	+\$25
Alteration of single family PWS	\$85 now	\$185 proposed	+\$100
Alteration of non-single family PWS/or test well	\$135 now	\$260 proposed	+\$125

Mrs. Wallrabenstein discussed why we need to increase fees due to the amount of work that go into each type. Mr. Steyer asked if the work involved in the Alteration of non-single family PWS/or test well and the Alteration of single family PWS would there be more? Mrs. Wallrabenstein stated that we have not seen Alteration of non-single family PWS/or test well and that changes are still able to make to the fees since they are not being voted on tonight.

Service: Testing of 14 private wells close to Sunny Farms has revealed no detections of PCBs or VOCs and no detections of anything else (nutrients and metals) that exceeded any primary or secondary drinking water standards. Testing of 20 wells that had requested testing and were further out (more than 1.5 miles) from Sunny Farms for metals and nutrients only also showed no detections that exceeded primary or secondary drinking water standards.

We did surface water and sediment testing at 4 locations within the landfill. There were no detections of PCBs or VOCs in any of the samples (3 results are in so far, the 4th is still out). The surface water samples showed no values over any drinking water standards (of course these aren't drinking water samples). The sediment had some detections of metals, but it is difficult to find any "standards" to judge these by – I don't think there is anything concerning, but I have asked our environmental consultant, Bureau Veritas, for an opinion.

Health Commissioner

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES.

Service:

Northwest District HC meeting
AOHC Public Affairs Meeting
AOHC Board Meeting
AOHC Spring Public Health
Opiate Task Force Meeting
Community Task Force Homeless Shelter Meeting

People:

Staff Meeting

Growth:

Writing of Naloxone Distribution and Infrastructure Grant including contacting potential partners and soliciting letters of commitment and support
Partnered with Family Counseling center to present 4 sessions on Body Mind Spirit to 14 Senior citizens at Allen Eiry Center

Fiscal:

Request for total of \$82,500 with Naloxone Grant

Quality:

Two Accreditation Meetings
Accreditation Documents Prepared
49 Personnel Policies reviewed and updated
Assignment of employees to Quality Improvement Project Teams

Employee Related Actions

- a. New Hire – Hunter Blessing, Sanitarian in Training (See Resolution 2019.03)

Unfinished Business

None

New Business

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES to discuss the Ethics policy and personnel policies 8.15 through 11.04 with the exception of 8.32 that were reviewed and edited by Admin team on PolicyStat.

Mr. Young requested a motion to approve the policies 8.15 through 11.04 with the exception of 8.32 and changes made on May 23, 2019. Mrs. Shank made a motion to approve the policies and changes made on May 23, 2019. See Exhibit A. Mr. Sacksteder seconded the motion. Motion Carried.

Vaccine Price – establish price for Quadracel vaccine

- a. Private Pay
Quadracel - \$45.00
- b. Insurance
Quadracel – \$69.94

Mrs. Boroff made a motion to approve the vaccine price changes. Mr. Watson seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Signatures were requested for paperwork and documents

Adjournment

Mr. Steyer made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:13 p.m.