



Seneca County General Health District

Board of Health Meeting Minutes

Board of Health Meeting

July 23, 2020 at 6:00 pm

Meeting Via Zoom due to COVID-19

Present: Bonnie Boroff, Ann Sacksteder, Rebecca Shank, Robert Watson, Jimmie Young, Philip Steyer

Absent:

Excused: Scott Lyons

Guests:

SCGHD Staff: Beth Schweitzer, Anita Gaietto, Laura Wallrabenstein, Trisha Kahler, Lisa England, Amanda Zeigler

Welcome, Roll Call and Pledge of Allegiance

With quorum present, Mr. Young called the regularly scheduled board meeting to order on July 23, 2020 at 6:00 pm; he then presided over the Pledge of Allegiance.

Public Concerns/Requests

Mrs. Schweitzer presented the concern that was submitted via Facebook. The person stated Seneca County Schools have released their reopening plans. But, it states that quarantine requirements are up to the Health Department. Is there a protocol in place for students, teachers, staff for if/when someone is presumed or tests positive? Example- if a student in class is positive, will my child then also have to remain home because they are in the same class in close contact? I completely understand that guidelines may change but some idea of how we will be starting out the school year would be helpful especially since parents are being asked to decide to keep kids home vs in school. Mrs. Schweitzer answered that she has been meeting with the superintendents of the local schools on Monday mornings to plan for the upcoming school year. The schools were asked to try to keep kids in small groups so that not every child in a class will have the opportunity to have been in close contact. There is still discussion on how each school will be able to handle it. Each school has their own challenges and may have to handle things a bit differently. Things can change as the levels change and as recommendations change. Mrs. Schweitzer will let the Superintendents know at their next meeting that there is concern from the public on this issue.

Public Health In-service

Approval of Minutes

Mr. Young requested a motion to approve the minutes from the June 25, 2020 meeting. Mrs. Shank made a motion to approve the minutes from the June 25, 2020 Board of Health Meeting. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Sub Committee Report – None

Financial Report

The Monthly Financial Report for June 2020 shows revenue for the month of \$328,817.92 and revenue year to date of \$2,837,036.38. Expenses for the month were \$265,634.01 and year to date expenses totaled \$2,231,709.57.

Mr. Young requested approval of the Monthly Financial Report for June 2020. Mrs. Boroff made a motion to approve the Monthly Financial Report for June 2020. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Expenditures

Mr. Young requested approval of the previous month's expenditures. Mr. Watson made a motion to approve the expenditures as presented. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Out of County Meetings/Travel – None

Advances/Repayments/Transfers

Mr. Young requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mrs. Shank made a motion to approve the Advances, Transfer List and Appropriations Transfer. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Supplements

Mr. Young requested a motion to approve Supplement:

- a. Fund 7164 Home Sewage Treatment Systems - \$106,115.85

Mrs. Sacksteder made a motion to approve the Supplement. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Contracts

Mr. Young requested a motion to approve contracts:

- a. Oriana House, CROSSWAEH, for nursing services, 07/01/2020-06/30/2021, not to exceed \$27,195.00 (payee)
- b. Pine View Excavating, LLC, for home sewage treatment systems installation (Gottfried property), 06/02/2020-07/31/2020, not to exceed \$14,000.00 (payer)
- c. Pine View Excavating, LLC, for home sewage treatment systems installation (Nighswander property), 06/02/2020-07/31/2020, not to exceed \$21,500.00 (payer)
- d. Pine View Excavating, LLC, for home sewage treatment systems installation (Feehan property), 07/16/2020-09/13/2020, not to exceed \$18,500.00 (payer)
- e. A&D Excavating, LLC, for home sewage treatment systems installation (Dicken property), 06/02/2020-07/31/2020, not to exceed \$17,324.00 (payer)
- f. A&D Excavating, LLC, for home sewage treatment systems installation (Mizen property), 06/02/2020-07/31/2020, not to exceed \$14,000.00 (payer)
- g. A&D Excavating, LLC, for home sewage treatment systems installation (Craig property), 06/04/2020-08/02/2020, not to exceed \$12,554.00 (payer)
- h. **Addendum** Ohio Department of Commerce, Division of Industrial Compliance, for Manufactured Home Park inspections for Hancock County, Paulding County, Putman County, Henry County and Richland County, 07/01/2020-06/30/2021, reimbursement paid per fee schedule,(exhibit E of original agreement) (payee)

Mrs. Sacksteder made a motion to approve the contracts. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mr. Steyer asked if the systems installed by Pine View Excavating, LLC larger or more complex systems than the ones put in by A&D Excavating, LLC. Mrs. Wallrabenstein stated that the Pine View Excavating systems happen to all be mounds and A&D Excavating systems are all leach fields, the mounds are more expensive to install.

Resolutions

Mr. Young requested a motion to approve resolution:

- a. 2020.08 – Tax Levy Rescind

Mr. Steyer made a motion to approve the resolution. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mr. Young requested a motion to approve resolution:

- b. 2020.09 – Tax Levy (Corrected)

Mrs. Sacksteder made a motion to approve the resolution. Mrs. Shank seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mr. Young requested a motion to approve resolution:

- c. 2020.10 – Hiring Full-Time –RN– Meranda Koehl, effective 08/03/2020

Mrs. Shank made a motion to approve the resolution. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Division Reports

WIC

Mr. Young turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

People: Alyssa Davidson is working on coursework to become Certified Lactation Counselor.

Service: USDA has extended all current service waivers until September 30th, 2020. This extension provides the opportunity to plan for a safe transition back to in-person appointments. State WIC is working on final guidelines for clinics to implement and follow. Until then, telephone appointments will continue.

We will begin distributing Farmers' Market coupons for use at the upcoming Tiffin Downtown Market on July 25th. We have received reusable shopping bags to distribute from the State along with nutrition education materials.

State has also supplied local clinics with one ounce bottles of hand sanitizer to distribute to participants. We are giving to participants when they come to office to load benefits to card along with instructions on how to properly use.

Quality: We are distributing a link and encouraging participants to complete the annual participant satisfaction survey on their own. The survey will remain open until September 30th.

Nursing

Mr. Young turned the floor over to floor over to the Health Commissioner, Beth Schweitzer, MPH. Mrs. Schweitzer reviewed Ms. Cook report, her report is included in board member's packet:

People:

Nancy Frankart to retire 6-30-2020

Meranda Koehl RN will begin a full time position in the nursing division August 3, 2020.

Quality:

Always striving to provide exceptional service.

Service:

COVID19

- As of 7/17/2020 there are 59 positive cases and currently 16 active Seneca County residents. 28 males, 32 females, 2 expired
- We are doing contact tracing with 63 people the first 2 weeks of July
- We provided contact tracing with 44 new people in the month of June

Mrs. Schweitzer stated that the contact tracing has been very time consuming.

Mr. Steyer asked what happens after the Health Department gets the list of contacts. Mrs. Schweitzer stated that the people on the list are contacted and asked to self-quarantine for the amount of time required. They are asked to report daily their temperature and any symptoms.

Environmental Health

Mr. Young turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member's packet:

Mrs. Wallrabenstein presented for condemnation, properties located at:

- a. 143 E. Center St. Fostoria, OH 44830
Owned by Dolores M. Cooper (dec. ?) C/O Tomas R. Cooper 2979 Orchardknoll Court Cincinnati, OH 45239-7750
- b. 5290 E SR 18 Republic, Oh 44867
Owned by Albert L. Meyers, 7853 E TR 122, Republic, OH 44867
- c. 1045 N CR 43 Republic, OH 44867
Owned by Helen Gutkowski – same address
- d. 640 Maple St. Fostoria, OH 44830
Owned by DSV SPV1 LLC 16 Berryhill Rd. Ste. 200 Columbia, SC 29210

Mr. Young requested a motion to approve the condemnations of the properties located at 143 E. Center St. Fostoria, OH 44830 Owned by Dolores M. Cooper (dec. ?) C/O Tomas R. Cooper 2979 Orchardknoll Court Cincinnati, OH 45239-7750, 5290 E SR 18 Republic, Oh 44867 Owned by Albert L. Meyers, 7853 E TR 122, Republic, OH 44867, 1045 N CR 43 Republic, OH 44867 Owned by Helen Gutkowski – same address, 640 Maple St. Fostoria, OH 44830 Owned by DSV SPV1 LLC 16 Berryhill Rd. Ste. 200 Columbia, SC 29210

Mrs. Boroff made a motion to approve the condemnations of at 143 E. Center St. Fostoria, OH 44830 Owned by Dolores M. Cooper (dec. ?) C/O Tomas R. Cooper 2979 Orchardknoll Court Cincinnati, OH 45239-7750, 5290 E SR 18 Republic, Oh 44867 Owned by Albert L. Meyers, 7853 E TR 122, Republic, OH 44867, 1045 N CR 43 Republic, OH 44867 Owned by Helen Gutkowski – same address, 640 Maple St. Fostoria, OH 44830 Owned by DSV SPV1 LLC 16 Berryhill Rd. Ste. 200 Columbia, SC 29210 Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes

Mrs. Wallrabenstein presented for rescind condemnation, property located at:

- a. 212 E. North St. Fostoria, Oh 44830
Owned by Robert E. McClain - same address

Mr. Young requested a motion to rescind the condemnation of the property located at 212 E. North St. Fostoria, Oh 44830 Owned by Robert E. McClain - same address. Mrs. Sacksteder made a motion to rescind the condemnation of 212 E. North St. Fostoria, Oh 44830. Mrs. Shank seconded the motion. The motion carried upon roll call Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

The board next discussed the SCGHD Policy and Guidelines for Sewer Connections. Mr. Young request a motion to approve the SCGHD Policy for Sewer Connections. Mrs. Boroff made a motion to approve the SCGHD Policy for Sewer Connections. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes

General Update:

Financial: I have initiated prosecution against Put-N-Pita as the only FSO that has failed to pay for a food service license in 2020. We have received the go-ahead to do out of county mobile home park inspections in the same counties we did last year.

Service: As you know, the food program is split between Ohio Dept. of Health and Ohio Dept. of Agriculture with on-going controversy about which agency should really “take over”. I just want to say that Dept. of Ag. has done an extraordinary job of providing educational food training webinars throughout the past several months for free CEUs. They have provided ALL of the annual CEUs needed for sanitarians to renew their licenses at no cost and without need of any travel. ODH, on the other hand, has done nothing. . . (I know they are busy with the pandemic, but probably not all the food staff!).

Landfill update

Annual well sampling around the landfill is completed and awaiting results – also tested surface water and sediment at the landfill. Air quality monitoring is set to begin the end of July. There are very few odor complaints and the landfill is preparing a new cell.

Mrs. Schweitzer stated that the consultant has hired a firm to do air quality testing next week, and we should be receiving that report soon.

Health Commissioner

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH.

Service:

Four All AOHC Member Calls

Four NW District Calls

One AOHC Board meetings with ODH Leadership and Governor DeWine

Four ODH Calls for health departments only

One ODH and Local Health Districts call

Two Seneca County Emergency Partners meetings

One small business Coalition meeting

Public Affairs Meeting
Two Elected Official Department Heads calls
AOHC Board meeting with Sherrod Brown
Two Homeless Shelter meetings.

People:

Employees returned to work full time

Growth:

Two COVID 19 Podcasts

Quality:

Met twice with superintendents about plans for returning to school.
Meeting with Heidelberg about students returning to school
Numerous complaints and questions about events answered on a daily bases.
Addressing allowing too many spectators with Attica Raceway
East Green discussion about activities that can be conducted there
Alert Levels released with Seneca County in error of

Financial:

COVID Grant Report, Employees returned to full time week of 7/6/2020

Mrs. Schweitzer did state that we had received a Public Records Request for our list of complaints against businesses. The request has been fulfilled.

Mrs. Schweitzer has been on calls with Governor DeWine and other Health Departments. Governor DeWine is concerned about what is going on in the communities, what our barriers are, and what they can do to help. He would like to know what is working and what is not so that they know what is going on throughout the state.

Mrs. Schweitzer stated that Seneca County has increased to an orange level on the Ohio Public Health Advisory System.

Mrs. Schweitzer also discussed with the board what measures should be taken if the county level increases to red.

Mr. Steyer also stated that the Red Cross is now giving the antibody test result with any blood donation.

Employee Related Actions

- a. New Hire – Meranda Koehl, Full Time RN effective 08/03/2020(See Resolution)

Unfinished Business

SCGHD Policy and Guidelines for Sewer Connections. The policy was discussed and voted on with the Environmental report.

New Business

Vaccine price change effective 07/20/2020:

Private Pay
MMR \$195 to \$216

Insurance
MMR \$314.18 to \$348.97

Mr. Young request a motion to approve the vaccine price change effective 07/20/2020. Mr. Steyer made a motion to approve the vaccine price change effective as of 07/20/2020. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes

Adjournment

Mr. Steyer made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:16 p.m.