



# Seneca County General Health District Board of Health Meeting Minutes

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## **Board of Health Meeting**

June 25, 2020 at 6:00 pm

Meeting Via Zoom due to COVID-19

**Present:** Bonnie Boroff, Ann Sacksteder, Rebecca Shank, Robert Watson, Jimmie Young, Scott Lyons, Philip Steyer

**Absent:**

**Excused:**

**Guests:**

**SCGHD Staff:** Beth Schweitzer, Andrea Cook, Anita Gaietto, Laura Wallrabenstein, Trisha Kahler, Lisa England, Amanda Zeigler

## **Welcome, Roll Call and Pledge of Allegiance**

With quorum present, Mr. Young called the regularly scheduled board meeting to order on June 25, 2020 at 6:00 pm; he then presided over the Pledge of Allegiance.

**Public Concerns/Requests** – None

## **Public Health In-service**

Mrs. Schweitzer presented an in service about the Public Health Advisory System COVID-19. The system will be presented to the Governor today with the hope it would be used when his orders run out on July 1, 2020. Mrs. Schweitzer was on the team to help develop the system. The goal is to establish a clear, easy-to-understand, color-coded advisory system which informs Ohioans about the current risk associated with COVID-19 in their community and provides strong recommendations and actions that could be taken to protect them and their communities based on the level of risk. All levels will have guidelines.

Mrs. Boroff asked when the Governor might decide to adopt this system. Mrs. Schweitzer stated that his current orders run out on July 1, 2020. Mrs. Sacksteder asked who would decide on which level for a county. Mrs. Schweitzer said the local officials would make the recommendations to ODH. The Governor will have the ability to overturn the local decision.

## **Approval of Minutes**

Mr. Young requested a motion to approve the minutes from the May 28, 2020 meeting. Mrs. Sacksteder made a motion to approve the minutes from the May 28, 2020 Board of Health Meeting. Mrs. Shank seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

**Sub Committee Report** – None

## **Financial Report**

The Monthly Financial Report for May 2020 shows revenue for the month of \$521,626.24 and revenue year to date of \$2,508,218.46. Expenses for the month were \$328,544.61 and year to date expenses totaled \$1,966,075.56.

Mr. Young requested approval of the Monthly Financial Report for May 2020. Mr. Watson made a motion to approve the Monthly Financial Report for May 2020. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

## **Expenditures**

Mr. Young requested approval of the previous month's expenditures. Mr. Lyons made a motion to approve the expenditures as presented. Mrs. Sacksteder seconded the motion. The motion carried upon

roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Out of County Meetings/Travel – None**

### **Advances/Repayments/Transfers**

Mr. Young requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mrs. Shank made a motion to approve the Advances, Transfer List and Appropriations Transfer. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Supplements**

Mr. Young requested a motion to approve Supplement:

- a. Fund 7069 OSS Joint Solid Waste \$18,000.00

Mrs. Sacksteder made a motion to approve the Supplement. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Contracts**

Mr. Young requested a motion to approve contract:

- a. Ohio Department of Commerce, Division Of Industrial Compliance, For manufactured home park inspections, 07/01/2020-06/30/2021, Reimbursement paid per fee schedule, (exhibit E of agreement) (payee)
- b. Director of the Environmental Protection Agency of the State of Ohio, for water pollution control loan fund assistance, effective upon signatures, through 11/30/2021; not to exceed \$150,000.00 (payee)

Mrs. Boroff made a motion to approve the contract. Mr. Watson seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Resolutions**

Mr. Young requested a motion to approve resolution:

- a. 2020.06 – Appreciation to Nancy Frankart for Years of Service

Mrs. Shank made a motion to approve the resolution. Mrs. Boroff seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mr. Young requested a motion to approve resolution:

- a. 2020.07 – Return to full salary for 10% reduced salaried employees

Mr. Watson made a motion to approve the resolution. Mr. Lyons seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mr. Young requested a motion to approve resolution:

- a. 2020.08 – Tax Levy

Mr. Steyer made a motion to approve the resolution. Mr. Lyons seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

## **Division Reports**

### **WIC**

Mr. Young turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

People: I am representing the Northwest Region in the State WIC Business Resumption Workgroup for planning a return to traditional WIC services. Weekly calls will be held with additional local directors as well as members of the State Office.

Service: Income guidelines for the WIC program will be updated beginning July 1<sup>st</sup>. State has submitted a request to USDA to continue telephone appointments through July 31<sup>st</sup>.

Quality: State is considering alternative methods to our traditional annual participant satisfaction surveys that are usually completed in office. Announcement for State Plan Development for 2021.

If you would like to offer your suggestions concerning Ohio WIC program services, you may submit written comments by July 10, 2020 to: Ohio Department of Health Ohio WIC Program 246 North High Street, 6th Floor Columbus, Ohio 43215 Attention: Sean Keller, Interim Director If you prefer, you may also submit your written comments by July 10, 2020 to the following email address: OHWIC@odh.ohio.gov

### **Nursing**

Mr. Young turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet:

#### **People:**

Nancy Frankart to retire 6-30-2020

#### **Quality:**

Always striving to provide exceptional service.

#### **Service:**

Contact Tracing Grant submitted 9-8-2020. Awarded 65,501 for budget period May 1, 2020- December 31, 2020.

COVID19

- We currently have 31 positive CoVID19 Seneca County residents. 17 males, 14 females, 2 expired, 28 Recovered. Our age range is 2-95 with an average age of 47
- We provided contact tracing with 32 new people in the month of May.
- We are researching the ability to do COVID testing (swab and blood).

- Also, researching the ability to do Telehealth and bill for services.

Mrs. Sacksteder would like to know if the Health Department has stats on the amount of people tested in Seneca County. Ms. Cook stated that we don't have accurate numbers of how many county residents have been tested. Ms. Cook said the number is around 1,200 people tested but again that is an estimate. Mr. Steyer was tested through his employer, Blanchard Valley did the test. He would like to know if those results will come to Seneca County General Health District. Ms. Cook stated that if he was positive that it would be reported to the Seneca County General Health District but if you are negative we may not get that information. Mrs. Schweitzer stated that they are not required to report a negative test result to the Health Department. Mrs. Sacksteder asked if they know the percentage of how many tested was positive. Ms. Cook said we don't know that stat because we don't know the number actually tested.

### **Environmental Health**

Mr. Young turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member's packet:

Mrs. Wallrabenstein presented for condemnation, properties located at:

- 6625 W CR 6 New Riegel, OH 44853  
Owned by T. Taylor, Trustee, same address (vacant!)
- 4125 N CR 31 Tiffin, OH 44883  
Owned by Steawart B. Sheridan, same address (vacant!)
- 935 N. Main St. Fostoria, OH  
7 unit apt. building owned by Louis C. Arbogast 404 Burnham Dr. Fostoria, OH 44830

Mr. Young requested a motion to approve the condemnations of the properties located at 6625 W CR 6 New Riegel, OH 44853 Owned by T. Taylor, Trustee, 4125 N CR 31 Tiffin, OH 44883 Owned by Steawart B. Sheridan, and 935 N. Main St. Fostoria, OH 7 unit apt. building owned by Louis C. Arbogast. Mrs. Sacksteder made a motion to approve the condemnations of 6625 W CR 6 New Riegel, OH 44853 Owned by T. Taylor, Trustee, 4125 N CR 31 Tiffin, OH 44883 Owned by Steawart B. Sheridan, and 935 N. Main St. Fostoria, OH 7 unit apt. building owned by Louis C. Arbogast. Mr. Lyons seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mrs. Wallrabenstein presented to declare a Public Health Nuisance:

- 3718 W CR 26 Tiffin, OH Owned by GLS Leasco Inc. – PO Box 869 Warren, MI 48090-0869

Mr. Young requested a motion to declare a Public Health Nuisance of the property located at 3718 W CR 26 Tiffin, OH Owned by GLS Leasco Inc. – PO Box 869 Warren, MI 48090-0869. Mr. Steyer made a motion to declare a Public Health Nuisance of the property located at 3718 W CR 26 Tiffin, OH Owned by GLS Leasco Inc. – PO Box 869 Warren, MI 48090-0869. Mrs. Shank seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mrs. Wallrabenstein presented for rescind condemnation, property located at:

- 253 W North St. Fostoria, OH 44830  
Owned by John F. & Betty M. Smith 415 W. Foulke Ave. Findlay, OH 45840

Mr. Young requested a motion to rescind the condemnation of the property located at 253 W North St. Fostoria, OH 44830 Owned by John F. & Betty M. Smith 415 W. Foulke Ave. Findlay, OH 45840  
Mr. Lyons made a motion to rescind the condemnation of 8196 E CR 62 Green Springs, OH. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **General Update:**

**People:** The Chandelier in downtown Tiffin has been licensed.

**Service:** Housing complaints are picking up and both the prosecutor's office and the courts are beginning to take our cases again.

### **Landfill update**

Annual well sampling around the landfill is occurring on June 17 and June 24 (13 wells) – also testing surface water and sediment at the landfill.

Mrs. Schweitzer stated that our consultant out of Virginia was working on the Air quality testing that they would like to do around the middle of July.

Mr. Steyer asked if they are looking to fill the sanitarian position. Mrs. Schweitzer and Mrs. Wallrabenstein said they will look into hiring the position.

### **Health Commissioner**

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH.

### **Service:**

Zoom Call with ODH about 30/30 testing project

Four All AOHC Member Calls

Four NW District Calls

PIO Call

Two AOHC Board meetings with ODH Leadership with Dr. Acton on one of them.

Four ODH Calls for health departments and other healthcare and emergency partners

One ODH and Local Health Districts call

Four Seneca County Emergency Partners meetings

Two Business Coalition Meetings

Public Affairs Meeting

Two Elected Official Department Heads calls

Three Homeless Shelter meetings.

### **People:**

Between Tasha Frankart from Auditor's office and Anita, employees enrolled in the Job Sharing Ohio program

### **Growth:**

Very difficult under the circumstances.

**Quality:**

Reviewing plans for athletic programs for schools. Met with Attica and Seneca County Fair Boards to discuss requirements. Two meetings with Heidelberg to discuss procedures for athletes returning to school and ability to hold fall sports games.

Worked with Attica Raceway regarding spectators

East Green discussion about activities that can be conducted there

Will be on a team with members from ODH and another health commissioner to develop alert levels to be used on a statewide basis as well as at the local level.

**Financial:**

COVID Grant Report, Discussion with admin team about when to bring employees back full time.

**Employee Related Actions**

- a. Nancy Frankart, Registered Nurse, retirement effective 06/30/2020

Mrs. Sacksteder made a motion to approve the employee actions as presented. Mr. Lyons seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes

**Unfinished Business**

SCGHD Policy and Guidelines for Sewer Connections was discussed. No vote was taken by the Board.

Mr. Young asked to amend the motion from 5/28/2020 meeting to establish price per person for N95 Fit Test and N95 Fit Test Training at the price of \$20 per person for trained HD employees to Fit Test or to train other entities to Fit Test with the price being effective 5/21/2020.

Mrs. Sacksteder made a motion to amend the motion from 5/28/2020 meeting to establish price per person for N95 Fit Test and N95 Fit Test Training at the price of \$20 per person for trained HD employees to Fit Test or to train other entities to Fit Test with the price being effective 5/21/2020. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

**New Business**

Price changes effective 06/23/2020:

Private Pay

Twinrix from \$103 to \$107  
Hep B adult from \$58 to \$61  
Trumemba from \$120 to \$129  
Pevnar from \$192 to \$204  
Menactra from \$106 to \$109  
Pentacel from \$66 to \$69

Insurance

Twinrix from \$164.23 to \$171.81

Hep B adult from \$91.91 to \$97.05  
Trumemba from \$192.26 to \$206.28  
Pevnar from \$308.62 to \$329.73  
Menactra from \$169.17 to \$174.17  
Pentacel from \$110.35 to \$109.34

Mrs. Sacksteder made a motion to approve the vaccine price change effective as of 06/23/2020. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mrs. Schweitzer informed the Board that the Accreditation Board has contacted her and Seneca County General Health District should be having its site visit in November or December.

### **Adjournment**

Mr. Steyer made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:54 p.m.