



Seneca County General Health District

Board of Health Meeting Minutes

Board of Health Meeting

January 23, 2020 at 6:00 pm

Seneca County Services Building, Conference Room A

Present: Bonnie Boroff, Ann Sacksteder, Rebecca Shank, Philip Steyer, Robert Watson, Jimmie Young

Absent: Scott Lyons

Excused:

Guests: Ben Nutter

SCGHD Staff: Beth Schweitzer, Andrea Cook, Anita Gaietto, Laura Wallrabenstein, Trisha Kahler, Lisa England, Hunter Blessing

Welcome, Roll Call and Pledge of Allegiance

With quorum present, Mr. Young called the regularly scheduled board meeting to order on January 23, 2020 at 6:00 pm; he then presided over the Pledge of Allegiance.

Public Concerns/Requests

Ben Nutter, Sunny Farms Landfill, gave an update to the Board. He stated that Sunny Farms Landfill is in compliance with the consent order. They have installed an interim high stack flare that should be finished by the end of February to help with disbursement of the Sulfur Dioxide. Mr. Nutter also stated that in 2 to 2 ½ years Sunny Farms will have a Hydrogen Sulfide treatment plant.

Sunny Farms Landfill Update

Mr. Young turned the floor over to Hunter Blessing, S.I.T. Mr. Blessing reviewed his report included in board member's packet:

Summary of Odor Complaints from December 1st, 2019- January 15th, 2020

From December 1st-12th there were 34 complaints made to the Sunny Farms Complaint Line, as well as one additional complaint made to SCGHD on December 11th for 11am when the caller stated that they had difficulties calling the complaint line. Hunter Blessing verified the call line was working and notified both the landfill and OEPA of the complaint for their records. Flare 2 was being used during this time period while Flare 1 was undergoing maintenance.

From December 13th- 31st there was a substantial decline in the number of complaints called in with an additional 10 made during the period. Flare 1 was back in service during this time period.

From January 1st-15th there were 17 calls made to the complaint line. Six of these complaints were made on January 11th during a period of prolonged rain and wind. During this same time the City of Fostoria sent out notices of combined sewer overflow starting January 10th and running through the 13th.

Mr. Steyer asked if the sewer system only could be responsible for H₂S. Mr. Blessing stated that the sewer would be only responsible for the H₂S it would not be the SO₂ smell. Mr. Steyer questioned if they know what the public smelled. Mr. Blessing stated that when the complaints are called in the public is usually very good about noting in their phone calls what the smell is. This time they did not note any flare smell. The sewer overflow matches with those calls.

Mr. Steyer was concerned about the hold times on the Sunny Farms Complaint Line when the public calls. He is concerned that people will get impatient. Mr. Steyer wondered if there is a way to find out the average hold time. Mr. Nutter was unsure of the average wait, but thinks he can get the information from the company that Sunny Farms employs to operate the Complaint Line. Mr. Nutter also added that every call is logged even if the person hangs up. Mr. Nutter stated that he would do more research on the call

log and how the calls are assigned. Then he will bring that information to next month's meeting. Mr. Steyer also said that when you call the complaint line the caller is asked to rate the odor from 1 to 10. He wondered if there was an away to place a brief description as a guide. Mr. Blessing stated that it is difficult with H₂S because people's sensitivity will vary which makes it very difficult to score. Mr. Blessing stated that it is very important when people call that they give the most precise location possible of the odor to help with the investigation of the call.

Mr. Nutter also stated that Sunny Farms now has hired a gas system person. He works for Sunny Farms full time.

Mr. Watson stated that the board received a letter on January 2nd from Myra Spires who lives near the Landfill. Myra would like to know if there was a way to be notified when the odor would be bad so that she would not invite people to her home. Mr. Blessing said it is hard to predict when there would be odors. Mrs. Wallrabenstein also stated that Sunny Farms does post when they will be doing work that could cause potential odors.

Mr. Nutter stated that Sunny Farms Landfill is working towards a goal of zero odors. Mr. Nutter also feels that Sunny Farms has made significant improvements since last year at this time.

Mr. Steyer referred to resolution 2019.13, Resolution to approve the renewal of a solid waste facility operation license with conditions to Sunny Farms Landfill, LLC, on page 2 first full paragraph which states:

Whereas, Ohio Administrative Code 3745-27-01(N)(5) defines nuisance "as anything that is injurious to human health or offensive to the senses: interferes with the comfortable enjoyment of life or property: and affects a community, neighborhood, or any considerable number of persons, although the extent of annoyance or damage inflicted upon individual persons may be unequal.

Mr. Steyer feels that the letter from Myra Spires, is from a person or family who can't enjoy their life at their house. Mr. Nutter says that this is unacceptable and that Sunny Farms is working toward fixing this problem.

Mr. Steyer asked what percent of the tonnage brought into the landfill comes from Loudon Township and Seneca County. Mr. Nutter's response was how successful would any company be without interstate commerce, they probably would not be very successful.

Mr. Blessing continued his report to the board.

Summary of Stationary Jerome Meter Results from December 1st-31st

From December 1st-31st there were 2 readings on stationary meters that were over 15 ppb. Both occurred on December 1st with one reading of 30.85 ppb at 4:00 pm and 23.85 ppm at 4:30 pm.

Summary of Jerome Meter Readings and Inspections conducted by SCGHD in December:

From December 1st-31st, SIT, Hunter Blessing went out to the landfill 15 different days and conducted Jerome meter readings for H₂S. Sampling occurred either at random locations, or at other times following the direction of wind. During this time period, 6 different readings above 15 ppb were recorded. Two of the readings occurred on December 6th with a 49.37 ppb at 12:48 pm and an 18.14 at 12:52 pm. These two readings were recorded downwind of flare #2 when it was in operation. Three of the readings occurred on December 10th with a 24.88 ppb at 10:32 am, a 15.15 ppb at 10:36 am and an 18.73 ppb at 12:00 pm. These three readings were recorded downwind of flare #2 when it was in operation. The final reading occurred on December 11th with an 18.33 ppb at 11:37 am. Again this recording occurred downwind of flare #2.

SIT, Hunter Blessing conducted two inspections during the month of December with one being focused and the other being comprehensive. No violations were discovered during either inspection. During a comprehensive inspection, the facility is inspected in all aspects, whereas a focused inspection is narrowed down to just one or two areas.

Summary of Tonnage for December:

On December 4th, Sunny Farms exceeded the 7500 tons per day AMDWR with a total of 7602.64 tons for the day. SFL self-reported this to the OEPA on December 10th, OEPA submitted a Notice of Violation/Resolution of Violation on January 13th as SFL had addressed the issue. SFL explained to OEPA how they intended to fix the issue and stop it from happening again. No other abnormal circumstances occurred for the month of December.

Summary of Phone Call with OEPA January 9th, 2020:

On January 9th, Hunter Blessing, Laura Wallrabenstein, and Beth Schweitzer had a phone conference with OEPA. Here we confirmed that SCGHD has no regulatory authority over the flare or SO₂ and air quality. We again asked for an objective number for nuisance values and our ability to write an NOV when dealing with H₂S readings above 15ppb.

Summary of Phone call with Sunny Farms Landfill and OEPA January 9th, 2020

The trailer used to house the SO₂ monitor has been ordered and a tentative location has been found. This location will not be revealed until a contract is signed. SFL is working on acquiring property directly west of flares in Seneca County that totals around 80 acres. SFL is keeping up with all paperwork and requirements of the conditions and orders. SFL is slated to have the new flare up and operational by February 27th and have started preparation through the installation of concrete and anchors.

Mr. Watson asked if the SO₂ Meter is the Health Department's or the EPA's and would the Health Department be installing one. Mr. Blessing responded that the meter belonged to the EPA and that the Health Department has no regulatory authority over the SO₂.

Mr. Young discussed setting up a quarterly meeting with the Greater Fostoria Environmental Coalition to help keep them informed and answer any questions or concerns they may have throughout the year.

Public Health In-service

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES. Mrs. Schweitzer presented information on Domain Two: Investigate Health Problems and Environmental Public Health Hazards to Protect the Community.

Domain 2 focuses on the investigation of suspected or identified health problems or environmental public health hazards. Included are epidemiologic identification of emerging health problems, monitoring of disease, availability of public health laboratories, containment and mitigation of outbreaks, coordinated response to emergency situations, and communication.

Approval of Minutes

Mr. Young requested a motion to approve the minutes from the December 19, 2019 meeting. Mrs. Sacksteder made a motion to approve the minutes from the December 19, 2019 Board of Health Meeting. Mrs. Boroff seconded the motion. The motion carried unanimously.

Sub Committee Report - none

Financial Report

The Monthly Financial Report for December 2019 shows revenue for the month of \$263,509.20 and revenue year to date of \$4,716,056.22. Expenses for the month were \$513,030.48 and year to date expenses totaled \$4,385,003.78.

Mr. Young requested approval of the Monthly Financial Report for December 2019. Mrs. Shank made a motion to approve the Monthly Financial Report for December 2019. Mrs. Sacksteder seconded the

motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Expenditures

Mr. Young requested approval of the previous month's expenditures. Mrs. Sacksteder made a motion to approve the expenditures as presented. Mr. Watson seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Out of County Meetings/Travel

Mr. Young requested a motion to approve Out of County Meetings and Travel requests provided in board packets. Mrs. Boroff made a motion to approve the Out of County Meetings and Travel. Mrs. Shank seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Advances/Repayments/Transfers

Mr. Young requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mrs. Shank made a motion to approve the Advances, Transfer List and Appropriations Transfer. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Supplements – none

Contracts

Mr. Young requested a motion to approve contracts:

- a. Ohio Department of Health for Medicaid administrative claiming, 7/1/19 – 6/30/21; paid quarterly per time study (payee)
- b. A & D Excavating, L.L.C., for home sewage treatment systems, installation (Welly property) 12/20/2019-03/03/2020 not to exceed \$16,500.00 (payer)
- c. A & D Excavating, L.L.C., for home sewage treatment systems, installation (Wagner property) 12/20/2019-03/03/2020 not to exceed \$16,006.00 (payer)
- d. A & D Excavating, L.L.C., for home sewage treatment systems, installation (Johnson property) 01/13/2020-04/11/2020 not to exceed \$13,000.00 (payer)

Mr. Watson made a motion to approve the contracts. Mr. Steyer seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Resolutions

Mr. Young requested a motion to approve resolution:

- a. 2020.01 – Authorization for the Seneca County General Health District to apply for, accept, and enter into a Water Pollution Control Loan Fund Agreement on Behalf of the County of Seneca for the Repair and Replacement of Home Sewage Treatment Systems

Mr. Steyer made a motion to approve the Resolutions. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Division Reports

WIC

Mr. Young turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

People: Staff evaluations have been completed.

Annual time studies will be conducted for a two week period in January or February for all WIC staff. These time studies track daily activities of staff and assist in grant preparation.

Service: Starting in the new year, WIC staff will choose a focus for general, low-risk nutrition education appointments each month to ensure a variety of topics are being covered. Nutrition education is focused on healthy hydration for the month of January.

Growth: Caseload for WIC continues to decline. From the National WIC Association End of Year Report, "WIC Participation Overview National WIC participation continued to decline in FY 2019, from 6.7 million in October 2018 to 6.3 million in September 2019 (a drop of about 400,000 participants)" (<https://www.fns.usda.gov/pd/wic-program>)

At the State level, Ohio WIC will continue to participate in the National WIC Association Retention Campaign, which provides messages for social media as well as advertisements via radio and billboards throughout the State.

Locally, staff will look to increase community activities and outreach.

Quality: The closeout response to the Management Evaluation has been accepted at the State level.

Nursing

Mr. Young turned the floor over to the Director of Nursing, Andrea Cook, BSN RN.

Ms. Cook first reviewed a handout about the Coronavirus that she received from our Epidemiologist out of Wood County Health Department. The information updates every day. There is no vaccine currently.

Mrs. Schwietzer said that they have a call with ODH tomorrow to be updated on the virus.

Next Ms. Cook reviewed her report included in board member's packet:

People:

- Full time RN position was posted and interviews were conducted. Six interviews have been completed, six applications received. The hourly rate (\$18.69) is a deterrent for RN's making \$30-\$40 at their current position.

Financial:

- Mom's Quit for Two Grant proposal is due February 10th, 2020. We will be funded \$7,000 for our proposal for the Lead Poisoning and Healthy Homes Education Activities. The activities include: educating three providers, lead safe educational information to 3 daycares/preschools, coloring contest and use the winners coloring page as the design for the billboard, if able.

Quality:

- Always striving to provide exceptional service.

Service:

- Preparing for Child Fatality Review Meeting
- Attending Community Health Improvement Meetings in January
- We are continuing the monthly Hepatitis A vaccination Outreach at CROSSWAEH and the Jail.

Mr. Steyer asked what the Health Department offers as benefits to attract employees. Ms. Cook says that the pay is the only concern she is hearing from the applicants. People liked the hours, liked working with the public and providing health education, no holidays or weekends. Mrs. Schweitzer said the personnel

committee needs to meet in February to talk about the issue. Mrs. Shank would like to know if they can an idea of what other Health Departments in the area pay for starting salary.

Environmental Health

Mr. Young turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member's packet:

Mrs. Wallrabenstein presented for condemnation, property located at:

- a. 120 Warren Ave. Tiffin, OH 44883
Owned by Charlene S. Mizen, same address
A non-paying "tenant"/room-mate is living here and says that the owner is currently living in Fostoria. The roof/ceilings are collapsing and there is extensive mold growth. The tenant complained and is moving out.

Mr. Young requested a motion to approve the condemnation of the property located at 120 Warren Ave. Tiffin, OH 44883 owned by Charlene S. Mizen, same address. Mrs. Shank made a motion to approve the condemnation of 120 Warren Ave. Tiffin, OH 44883 Mr. Steyer seconded the motion. Motion Carried

Mrs. Wallrabenstein presented for rescind condemnation, property located at:

- a. 8196 E CR 62 Green Springs, OH
Owned by Delbert M. Newsome 8200 E CR 62 Green Springs, OH 44836-9706
This is a mobile home that was condemned May 22, 2014 at the request of the owner. The mobile home was completely renovated and is very nice now. An operation & maintenance permit for the septic system was also obtained.

Mr. Young requested a motion to rescind the condemnation of the property located at 8196 E CR 62 Green Springs, OH owned by Delbert M. Newsome. Mrs. Sacksteder made a motion to rescind the condemnation of 8196 E CR 62 Green Springs, OH. Mr. Steyer seconded the motion. Motion Carried.

General Update:

People: Our staff enjoyed a delicious holiday breakfast at the Chandelier on Dec. 13. However, I was aware that the Chandelier was not a licensed facility and had Beth check to see who would be catering the event. The owner said that Rock Run would cater. However, follow-up with Rock Run shows that they did not cater the event. Furthermore it appears Chandelier has been advertising and catering events for some time despite not having a license and telling us that they would only use licensed caterers at the facility. I deeply resent this deceit and have asked that we withhold payment for the event until we receive a written apology from the owner. A "cease and desist" order has been issued from the SCGHD.

You may recall that Days' Inn fought us on the sink issue for quite some time and finally installed a hand sink in their "breakfast" room. Their license has a "limitation" stating they can only use pre-washed and pre-cut veggies for their omelets as they declined to install a prep sink. Recently we have found evidence that they are cutting up and using vegetables (in another room) at the site. Therefore, we have ordered the installation of the prep sink and are requiring receipts for the purchase of pre-washed and pre-cut veggies until the sink is installed.

Growth: (and change) – We know that Hunter will be getting married later this year and moving to Eastern Ohio (too far to commute!) – so. . . .

Financial: We have already received word that we were awarded the 2020 WPCLF/Sewage grant in the amount of \$150,000 for 2020 (ending in 2021).

Quality: Please look at Hunter's landfill report and let us know if this is the kind of information you

want/need on a monthly basis.

Health Commissioner

Mrs. Sacksteder turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES.

Service:

Public Affairs Meeting

AOHC Board meeting and Strategic Planning, meeting with ODH director Dr. Amy Acton

People:

Completed 2019 staff evaluations

Growth:

Posted job opening in-house for part time accreditation coordinator

Interview with AT for feature on Community Health Assessment

Quality:

Working on Community Health Improvement Plan – CHIP work session

Completed information for landfill license renewal and for attorney

Phone Conference with EPA

Phone conference with landfill consultant

Contacted Bob Frey at ODH for ruling on safe SO₂ level according to ODH

Financial:

Starting to explore salary increases for 2020. Comparing our pay scale to surrounding counties. We are pretty low.

Employee Related Actions

a. Resignation – Laura Bogard, Public Health Nurse/Accreditation Coordinator, effective 12/27/2019

b. Resignation – Tonya Harris, Public Health Nurse, effective 12/27/2019

Mr. Young requested a motion to approve the employee related items as presented. Mrs. Sacksteder made a motion to approve the employee related items. Mr. Shank seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Unfinished Business

None

New Business

Price change for Shingrix as of 01/27/2020

Private Pay

Shingrix from \$147.00 to \$154.00

Insurance

Shingrix from \$236.80 to \$247.27

Mrs. Sacksteder made a motion to approve the Shingrix vaccine price change effective as of 01/27/2020. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mr. Young next discussed the Board Committee Assignments with the board. The board members reviewed their assignments and agreed that they would keep the assignments the same for 2020.

Adjournment

Mrs. Sacksteder made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:45 p.m.