



Seneca County General Health District

Board of Health Meeting Minutes

Board of Health Meeting

April 9, 2020 at 6:00 pm

Meeting Postponed from March 26, 2020

Meeting Via Zoom due to COVID-19

Present: Bonnie Boroff, Ann Sacksteder, Rebecca Shank, Robert Watson, Jimmie Young
Scott Lyons, Philip Steyer

Absent:

Excused:

Guests:

SCGHD Staff: Beth Schweitzer, Andrea Cook, Anita Gaietto, Laura Wallrabenstein, Trisha Kahler, Lisa England, Amanda Zeigler

Welcome, Roll Call and Pledge of Allegiance

With quorum present, Mr. Young called the regularly scheduled board meeting to order on April 9, 2020 at 6:17 pm; he then presided over the Pledge of Allegiance.

Public Concerns/Requests - None

Public Health In-service - None

Approval of Minutes

Mr. Young requested a motion to approve the minutes from the February 27, 2020 meeting. Mrs. Shank made a motion to approve the minutes from the February 27, 2020 Board of Health Meeting. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Sub Committee Report - None

Financial Report

The Monthly Financial Report for February 2020 shows revenue for the month of \$260,139.37 and revenue year to date of \$920,548.18. Expenses for the month were \$485,663.08 and year to date expenses totaled \$871,227.13.

Mr. Young requested approval of the Monthly Financial Report for February 2020. Mr. Lyons made a motion to approve the Monthly Financial Report for February 2020. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Expenditures

Mr. Young requested approval of the previous month's expenditures. Mrs. Sacksteder made a motion to approve the expenditures as presented. Mrs. Shank seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Out of County Meetings/Travel

Mr. Young requested a motion to approve Out of County Meetings and Travel requests provided in board packets. Mrs. Sacksteder made a motion to approve the Out of County Meetings and Travel. Mrs. Shank seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Advances/Repayments/Transfers

Mr. Young requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mr. Lyons made a motion to approve the Advances, Transfer List and Appropriations Transfer.

Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Supplements

Mr. Young requested a motion to approve supplement:

- a. Fund 7142 Public Health Emergency Preparedness/COVID-19 \$99,125.00

Mr. Steyer made a motion to approve Supplement. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Contracts

Mr. Young requested a motion to approve contracts:

- a. Lind Media Company, for lead poisoning prevention billboard advertisements, 03/30/20-04/26/20, not to exceed \$1977.00 (payer)
- b. Ohio Department of Health, for Vaccine for Children Program provider services, 01/01/20-12/31/20 no money
- c. Tiffin City School for use of facility, as mass prophylaxis facilities effective immediately till terminated no money
- d. **Addendum** Seneca Regional Planning commission, for home sewage treatment systems grant services, was effective 02/01/2019-11/30/2019 not to exceed \$500.00 per system or \$375.00 per tap-in, changed to new end date 02/28/2020 (no money)
- e. Seneca Regional Planning commission, for home sewage treatment systems grant services, effective 03/01/2020-until the agreement is fully satisfied, not to exceed \$500.00 per system or \$375.00 per tap-in (payer)

Mr. Lyons made a motion to approve the contracts. Mrs. Boroff seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Resolutions - None

Division Reports

WIC

Mr. Young turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

Service: WIC is continuing to issue Program benefits during the current state of affairs. In order to follow social distancing measures to reduce exposure and transmission of COVID-19 at this time and until further notice physical presence is waived for all infants, iron assessments are waived for all participants, and health professionals are asking for a verbal height and weight. In addition, health professionals will answer and address specific concerns but are not required to provide a full nutrition education session. There are additional measures being considered but none have been approved for implementation at this time.

Quality: March is National Nutrition Month and planned activities have been postponed. We have been active with messages on social media.

Mr. Steyer commented that he saw in today's Advertiser Tribune the article in the for WIC program.

Nursing

Mr. Young turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet:

People:

- I have received 4 applications for the full time RN position

Quality:

- Always striving to provide exceptional service.

Service:

- The Get Vaccinated Grant proposal to submit deadline is now April 27th, 2020.
- MAC week was February 24-28, 2020. Nursing division staff documented time and I will evaluate programs and staffing as time allows.
- Save the date for the 2nd annual Run for the Health of It 5k, June 27, 2020. All proceeds to benefit the Tiffin YMCA Backpack Program. Employees can earn wellness points when volunteering and participating in the 5k.
- Coronavirus
 - a. The nursing division staff has become adapted to the history making event we are in presently. Three staff members are on the Incident Command Team and meet daily. All staff members listen in on the Tuesday and Thursday CoVID 19 update calls from ODH. We, as able, are "Snackin with Acton" at the 2pm daily Governor DeWine press conferences on the Ohio Channel.
 - b. We have had numerous phone calls concerning business, whether they are essential and complaints of companies not being compliant with social distancing, etc.
 - c. We currently have 2 positive CoVID 19 Seneca County residents. The nursing division is tracking tested hospitalized residents and healthcare personnel.
 - d. This is only the tip of the iceberg. I stress everyday with the nursing division to maintain social distancing here and at home. We need to stay healthy in order to be available and respond to/for the people of Seneca County.
 - e. School nurses not in the schools but can do minimal work here. Seneca County Youth Center discharged the adolescents (except 1) and the nurse is on an "on call/as needed" basis. We continue to provide nursing care at CROSSWAEH, three days a week. We have reduced immunization clinics to 2-month olds, 12 months and younger and clients needing TB testing for work purposes. We will stop completely for the week of March 30, 2020 and will reevaluate the end of next week.

Ms. Cook reported that today there are currently 8 people in Seneca County who have tested positive for CoVID-19. One has passed away, 3 are hospitalized and 4 are being treated out-patient. The age range is 27 to 85 years old.

Ms. Cook hopes to be able to start having immunization and nursing service clinics again in May, with social distancing and scheduling the appointments 20 minutes apart.

Mr. Lyons asked if the Health Department has the ability to test for CoVID-19. Ms. Cook stated that we do not have the ability to test, the Hospitals are providing testing and the priorities are currently hospitalized people, health care workers, first responders, and law enforcement if they have symptoms.

Mrs. Sacksteder asked when they expect to have more testing capabilities in Seneca County. Mrs. Schweitzer was not sure when we would be getting more testing.

Mr. Lyons wondered how many people have been tested in Seneca County. Mrs. Schweitzer stated that it is difficult to determine exactly how many.

Mr. Steyer wanted to know how long it takes for a test to come back. Ms. Cook said the amount of time can vary, some have been 24 hours and others have been up to 10 days. The testing has also been changing for quicker response.

Mrs. Shank asked if the three hospitalized patients are here in Mercy. Ms. Cook responded that ProMedica Bay Park Hospital in Oregon, Ohio is the CoVID-19 hospital for our area so most of them are at Bay Park.

Mrs. Sacksteder asked if people are able to know where the positive patients reside. Mrs. Schweitzer responded that information is protected under HIPPA.

Mr. Steyer would like to know if someone is ordered to self-isolate are we in contact with that person. To make sure that they have their needs met and that they don't deteriorate without someone knowing. Ms. Cook said if someone is ordered to self-isolate a nurse is reaching out to them daily for 14 days.

Mr. Lyons asked if the Health Department is making sure a person who is self-isolating has the supplies they need. Beth stated that person would have to arrange someone to get there supplies or there are community organizations that will assist them.

Mrs. Sacksteder would like to know how the Health Department's supply of PPE is holding up. Ms. Cook stated that the Health Department nurses are still going to Crosswaeh and are only seeing people for tetanus and TB for employment. The PPE for the Health Department is holding up.

Mrs. Schweitzer stated that the Health Department has been working with Mr. John Spahr at the Seneca County EMA. Mrs. Schweitzer and Mr. Spahr have been working on distributing the PPE in Seneca County.

Environmental Health

Mr. Young turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS.

Mrs. Wallrabenstein reviewed her report included in board member's packet:

a. Rescind Condemnation*

1. 105 King St. Bettsville, OH 44815

Owned by Gerald D. Cress 111 Seneca St. Bettsville, OH 44815

Mrs. Wallrabenstein stated that Mrs. Schweitzer already rescinded the condemnation.

b. Accept Sunny Farms proposal as required by license condition(need a vote)*

Mrs. Wallrabenstein showed a map of where the new Jerome meters would be placed around the landfill. They are to be placed on landfill owned property. By June 24th these should be in up and running.

Mr. Young asked for a motion to approve the Sunny Farms Landfill Proposal for the location of two new Jerome Meters. Mr. Lyons made a motion to approve the Sunny Farms Landfill Proposal for the location of two Jerome Meters. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

c. General Update

d. Sunny Farms Landfill Update

Mrs. Wallrabenstein stated that Matt Beckman has been going to the landfill and doing Jerome meter readings and have not had any odor issues. The new flare is up and running. Have plans to do air

sampling but unsure when the consultant will be able to do it. Mrs. Wallrabenstein also said that they will be doing another round of well monitoring test. It was done last April of 2019

e. **SCGHD Policy and Guidelines for Sewer Connections**

Mrs. Wallrabenstein stated that she was planning to present a policy about sewer connections; there was an issue that was presented at the February Meeting. There had to be a decision made without a policy in effect. The decision in this case was they will be permitted to have a home sewage treatment system and not have to connect to city sewer.

Mr. Steyer would like to know if there have been applicants for the job of Public Health Sanitarian to monitor the Landfill. Mrs. Wallrabenstein stated that they have gotten 4 applicants.

Health Commissioner

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH.

Service:

Multiple conference calls with partners, ODH, Legal questions, Elected Officials

3 days per week pod case

WBVI radio daily

Too many phone calls and emails to count regarding COVID 19

Addressing Landfill concerns

People:

Discussion of adjustment in employee hours

Quality:

Daily Incident Command team meetings daily

Financial:

Reviewing financial situation with admin team

Addressing endless concerns

Mrs. Schweitzer has been in contact with Representative Bill Reineke(48:00) and Representative Jim Jordan.

Mrs. Sacksteder asked if accreditation is on hold right now. Mrs. Schweitzer stated that she had received an email stating that they are pushing back the site visit 90 days. The site visitors are busy in their own Health Departments.

Employee Related Actions

Mr. Young asked for the approval of the following employee related actions:

a. **Resignation – Samantha Dible, RN, effective 03/19/2020**

Mrs. Sacksteder made a motion to approve the Resignation of Samantha Dible, RN, effective 03/19/2020

Mr. Shank seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

b. **Approval of Brandi Spridgeon for position of Immunization Clerk/Part-Time Accreditation Coordinator, effective 02/29/2020.**

Mrs. Shank made a motion to approve Brandi Spridgeon for position of Immunization Clerk/Part-Time Accreditation Coordinator, effective 02/29/2020. Mr. Steyer seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Unfinished Business - None

New Business

Mr. Young asked for the approval of the following:

Board of Health Authority for the Health Commissioner or Fiscal Director to submit Board approved Supplemental Appropriations to the Auditor's office through the VIP program without individual Board Member signatures during the time that virtual meetings are taking the place of in person meetings due to the COVID-19 crisis.

Mr. Lyons made a motion to approve the new business as presented. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Board President Mr. Jimmy Young gave the following statement:

As President of the Seneca County General Health Board, I would like to thank everyone, Seneca County Health District Employees, Director Beth Schweitzer, the Seneca County Medical Community, businesses and their employees, Community Leaders, all of our Safety Forces, Schools, News Media and all the citizens of Seneca County for the support of the "STAY AT HOME ORDER". With the strong leadership of Governor Dewine, Lt. Governor Husted and especially Ohio Health Director Amy Acton "We will get through this together".

As we move forward, things will change. It will not return to what it was but will be better. Change is difficult and sometimes it will be hard to accept but we are all in this together we will make tomorrow brighter than today. As we move through these challenging times we will grow and be forced to think out of the box and as a result, we'll make it a better world for everyone.

Thanks again for everything you do.

STAY STRONG

Adjournment

Mrs. Sacksteder made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:18 p.m.